



# IAESTE Germany

WORK OFFER

Ref. No. DE-2016-

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## Employer Information

*Employer:*

85354 Freising

Germany

*Website:*

*Location of placement:*

*Number of employees:*

*Working hours per week:*

*Working hours per day:*

<http://>

Freising

10

40

8

*Business or products:* university institute

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## Student Required

*Field of Studies:*

Biology

*Study Level:*

Middle (4-6 semesters)

End (7 or more semesters)

*Specialization:*

Agriculture,  
Ecology,  
Geography,  
Biology,  
Resource Management

*Language required:*

English good

*Other requirements:*

good physical conditions intensive field work measurements balance between field computer work

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## Work Offered

*Work description:*

Integration in a research project on Carbon storage of wetland ecosystems. Sampling of CO<sub>2</sub>-exchange via closed-chamber technique on different vegetation types along a degradation-restoration gradient, biomass sampling, determination of LAI, data-processing, parametrization of CO<sub>2</sub>-exchange models, modelling of gas-exchange balances for part of the season, literature review in relevant fields.

*Number of weeks offered:* 8 - 12

*Within the months:* 01-OCT-2016 to 30-NOV-2016

*Or within:*

*Holidays:*

*Working environment:*

Office Work

*Gross pay:*

650.00 EUR monthly

*Deduction to be expected:*

please refer to [www.iaeste.de](http://www.iaeste.de)

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## Accommodation

*Lodging will be arranged by:* IAESTE LC

*Estimated cost of lodging:*

240.00 EUR monthly

*Estimated cost of living:*

650.00 EUR monthly

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## Additional information

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## Nomination information

*Deadline for nomination:* 31-MAR-2016

Please send nominations by IntraWeb

*Date:* 17-FEB-2016

*On behalf of receiving country:* Meltem Göben



# IAESTE VIETNAM

## STUDENT NOMINATION

Ref. No. DE - 2016 -

### Personal information

Family name:

First and/or other names:

Home address:

Current address:

Phone no:

Alternative phone no:

Date of birth: 11/13/1994

Place of birth: Thai Nguyen city

Gender: Male

Marital status: No

Nationality: Vietnamese

Passport no.:

Place of issue: Immigration Department

Valid until: 8/11/2022

Email:

### Study information

University/ College: International school, Thai Nguyen University

Languages: English (excellent)

Specialization: Environmental Management and Sustainability

Completed years of study: 4

Total years required: 5

### Working related information

Desired period of training: from: 10/1/2016 to: 12/31/2016

Do you wish lodging to be found for you?

☒ Yes ☐ No

Do you wish to prepare an internship report during the training period? ☒ Yes ☐ No

### Disclaimer

- I agree that the personal data, which has been provided to IAESTE, may be passed to IAESTE member countries (full members, associate members and cooperating institutions) and potential employers for the purpose of arranging my traineeship. Also my personal data may be provided to government authorities for the issuance of visa/work permit purpose.
- I am aware that I am not allowed to contact the company or the Receiving Country before being accepted. You are accepted for this training offer only after receipt of the IAESTE acceptance form.
- I confirm that all the data I provide is correct.

Date: 01/03/2016

Student's signature:

### For internal use

Date: 22/03/2016

Nominating country:  
Vietnam

On behalf of sending country



## PERSONAL INFORMATION

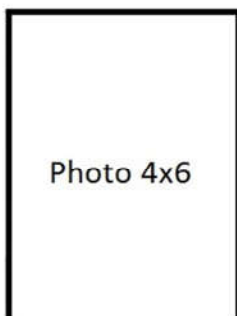


Photo 4x6

Full name

Address

Tell

Email

Replace with type of IM service Replace with messaging account(s)

Sex Male | Date of birth 13/11/1994 | Nationality Vietnamese

JOB APPLIED FOR  
POSITION

HSWT Freising Weihenstephaner Berg 4  
Trainee

## WORK EXPERIENCE

5<sup>th</sup> Aug – 5<sup>th</sup> Sep 2013

Assistant for the International School of Thai Nguyen University

In International School  
Do the recruitment as tutor  
Assist new students on enrol  
Do the office work

September 2014

Researcher

In International School, Thai Nguyen University  
Participated in the research named: Study on the pesticide residual in the soil of various crop cultivation in Thai Nguyen province  
Collect secondary data, took the field trip  
Task given interviewer, data collector and analysis data  
Contribute to make the questionnaire to interview

September 2015

Researcher

In International School, Thai Nguyen University  
Participated in the research named: Improvement of farmer awareness about environment through applying SRI  
Collect secondary data, took the field trip  
Task given interviewer, data collector and analysis data  
Contribute to make the questionnaire to interview

9<sup>th</sup> – 10<sup>th</sup> June 2015

Volunteer

Work as volunteer in the 8<sup>th</sup> VEAM in Thai Nguyen University  
Help the international participants  
Prepare for the seminar with other volunteer

16<sup>th</sup> January 2016

Volunteer

In Thai Nguyen University  
Work as a volunteer in the seminar of OMG (One More Generation) organization's seminar about domestic waste and wild life  
Prepare for the seminar as a member of volunteer team  
Attend the seminar

20<sup>th</sup> Aug 2015 – 5<sup>th</sup> Mar 2016

Researcher

In International School, Thai Nguyen University  
Participated in the research named: Status of waste separation at source at Group 16, Phan Dinh Phung ward, Thai Nguyen city

Task given interviewer, data collector and analysis data  
Contribute to make the questionnaire to interview

## EDUCATION AND TRAINING

14<sup>th</sup> of April to 30<sup>th</sup> of July 2014

Intensive English Program for non-native speaker in Lucban, Philippines.

Replace with EQF  
(or other) level if  
relevant

September 2012 to now

Study "Environmental Management Sustainable" that is include the subject such as:

- Spatial methods
- Tutorial and field activities
- GIS and Earth observation
- Environmental analysis
- Environmental risk management
- Ecology and Environment

Those subjects provide skills to work in the office and field work about environmental, biology, ecology

## PERSONAL SKILLS

Mother tongue(s)

Vietnamese

Other language(s)

Replace with language

UNDERSTANDING		SPEAKING		WRITING
Listening	Reading	Spoken interaction	Spoken production	
B2	B2	B2	B2	B2
IELTS certificate from British council Vietnam				

Communication skills

- Good English oral and organizational skills
- Negotiation
- Presentation
- Debate
- Thinking in logic and giving new idea
- Good time management under pressure
- Teamwork

Organisational / managerial skills

- Monitor of the class in university for 1 year
- Planning
- Prioritization
- Time Management
- Detail Orientation

Job-related skills

- Research data
  - Analysis data with software
  - Creating questionnaire for the collecting data interview
- Replace with your other computer skills. Specify in what context they were acquired. Example:
- good command of office suite (word processor, spread sheet, presentation software)
  - good command of photo editing software gained as an amateur photographer



Computer skills

- Good command of Microsoft Office™ tools
- Work well with the internet
- Analysis data with S.A.S, IRRISTAT

Other skills

- Enthusiasm
- Hardworking
- Patient
- Guitar
- Basketball

Driving licence

Motorcycle license

#### ADDITIONAL INFORMATION

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Seminars	One More Generation seminar about domestic waste and wildlife in Thai Nguyen University
Honours and awards	First prize of Festival of English club of Thai Nguyen University
Memberships	Green summer campaign

#### ANNEXES

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- Copy of IELTS certificate

Full name

Email:

Cell phone:

Address: Hanoi, Vietnam

10 March 2016,

Dear sir/madam

As a student in year 4 of Environmental Management Sustainable, I have been looking for a chance to take an internship to further develop skills in my major as well as research. After consulting with my tutor, I realize that this internship in your company is a unique opportunity for me to make my dream come true.

With my knowledge on my study and experience by taking an active role in some research and volunteer programs, I firmly believe that if I get accepted to your company, it would be a big step for me to train, study and develop my skills as well as prepare for my future career.

Firstly, as a student who is studying in the field of environmental management, experience in the understanding of the issues and mechanism in environment plays a very important role. Because of this, I have invested lots of time to research and self study about the field, which has helped me accumulate invaluable things.

Your offer about doing a research is a great chance for me. I had some experience working in the core team of some research projects relating to domestic waste classification and another one on people's awareness survey. Therefore, I can cope well with most of the researching work, especially in data collection process such as building questionnaire, interviewing people, or processing data analysis work by software.

Beside that, I wish to apply what I have gained from my class time, my skills and my enthusiasm to contribute to your institution. I'm study in the field of environmental management, with a lot of subjects that have direct relation with your research objective. I believe that apart from my knowledge and skills that I achieved in the university, the experience from field trip can also be an addition to help me be a good candidate who can contribute to the success of your research.

Another great motivation in applying for your offer is that, during my time of university, I have not had much chance to get access to the high-tech equipment. Therefore, If accepted, I can also gain a great deal about the advance technic and modern technology that are applied to do scientific research within the field. On completion of the course, I hope that with those knowledge, I can apply it to help my home country to develop in the future.

In addition, I have been very interested in learning about your culture, especially your language. I started to be interested in German after a month of studying this language, and the internship in Germany would be a plus for me to further develop my language skills.

Further, I will be a student ambassador who connects the two cultures, people of 2 countries.

I'm looking forward to hearing from you. Thank your for considering my application.

Yours faithfully,

# RELATED SUBJECT LIST

## 1, Ecology and environment

- Identify the concept of Ecosystem
- Give information about different ecosystems and each's characteristic

## 2, Foundation data analysis

- Give information about analysis data
- Give the tutorial of basic analysis on the field of Environmental science.

## 3, Tutorial and Field activities

- List the activities that must do when doing research
- Give the information, tutorial and improve the field work skills of student

## 4, Spatial methods

- Identify the concept of spatial methods
- Finger out the relation between geography and environmental science
- Identify the concept of GIS
- Give information, software and the way people apply the GIS on doing research about environment

## 5, GIS and Earth observation

- Identify the relation between geography and environmental science
- Give information, software and the way people apply the GIS on doing research about environment

## 6, Sustainable future environments

- Identify the concept of sustainable environments
- Give information and the factor that contributes a sustainable environment

## 7, Environmental management

- Identify what is environmental management
- Finger out what need to be managed in the field of environment

## 8, Environmental Analysis

- Higher information and knowledge about environmental data analysis
- Improve the analysis skill by doing research
- Introduce SAS, IRRISTAT software

## 9, Global environmental change and ecosystem

- Identify the concept of climate change

- Finger out the factors that cause the change
- Discussion and try to find the solution

#### 10, Environmental risk management

- Identify the concept of Risk and Risk management
- Discussion and try to find the solution to manage the risk





# THAI NGUYEN UNIVERSITY International School

## ACADEMIC TRANSCRIPT

Full name:		Mode of Study:	Full Time
Date of birth:	November 13, 1994	Date of admission:	September 05, 2012
Sex:	Male	Date of graduation:	N/A
Address:	Vietnam	Total Credits:	81
Student ID:		G.P.A:	2.77
Academic Program:	Bachelor of Science	Ranking:	N/A
Major:	Environmental Management and Sustainable		

Course Number	Subjects	Credit Value	Overall Mark	Grade	Course Number	Subjects	Credit Value	Overall Mark	Grade
<b>Semester 2 – 2012</b>					<b>Semester 2 – 2014</b>				
LP151	Fundamental Principles of Marxism and Leninism	5	6.0	C	ACA231	Academic Skills for Higher Education	3	7.9	B
HCM121	Hồ Chí Minh's Thoughts	2	8.2	B	GIS331	GIS and Earth Observation	3	8.1	B
PHE101	Physical Training	0	6.2	C	SEM401	Seminar 1	0	8.3	B
<b>Semester 1 – 2013</b>					SFE351	Sustainable Future Environments	5	8.0	B
ENG132	IELTS Foundation 2	3	3.5	F	ENM351	Environmental Management	5	8.2	B
FOB231	Foundation Biology	3	6.6	C	ITL121	Introduction to Law	2	6.1	C
ENG135	English for Environment Management study	3	6.5	C	<b>Semester 1 – 2015</b>				
ENG141	IELTS Test Preparation	4	8.4	B	ENA341	Environmental Analysis	4	7.7	B
VCP131	Revolutionary Roads and Policies of Vietnamese Communist Party	3	7.2	B	GCE351	Global Environmental Change and Ecosystem	5	7.5	B
<b>Semester 2 – 2013</b>					ERM351	Environmental Management Risk	5	8.4	B
EAE351	Ecology and Environment	5	6.5	C	RSP332	Reflective Study Portfolio 2	3	8.6	A
<b>Semester 1 – 2014</b>					Nothing follows this line				
FDA351	Foundation Data Analysis	5	8.4	B					
RSP331	Reflective Study Portfolio 1	3	7.8	B					
SPM351	Spatial Methods	5	7.5	B					
TFA351	Tutorial and Field activities	5	8.5	A					

Date of issue: March 15, 2016

Not valid without seal and unless signed below

Prepared by:

Verified by:

Authorized by President of Thai Nguyen University  
Dean of International School





**Deutscher Akademischer Austauschdienst**  
**IAESTE Germany**

Language Certificate (ENGLISH) for Applicants from Abroad  
(Sprachzeugnis für ausländische Bewerber)



<b>Surname:</b> Name:	<b>First name:</b> Vorname:
<b>Nationality:</b> Nationalität: <i>Vietnamese</i>	<b>Study Course:</b> Fachrichtung: <i>2012 - 2017</i>
<b>For how long did you study the English language?</b> Wie lange wurden Sie in der englischen Sprache unterrichtet? <i>14 years</i>	<b>Dates of Examinations:</b> Daten der Prüfungen: <i>03/02/2016</i>
<b>Examinations passed:</b> <i>IELTS</i> Abgelegte Prüfungen:	<b>Grade:</b> <i>6.0</i> Note:

**To be completed by the examiner!**

Vom Prüfer auszufüllen!

**Knowledge of English / Kenntnisse der englischen Sprache**

**I. Comprehension (Verstehen)**

- a) Understands conversation and lectures without difficulty  
(Versteht Unterhaltungen und Vorträge ohne Mühe)
- b) Understands almost everything spoken slowly and clearly  
(Versteht fast alles, wenn man langsam und deutlich spricht)
- c) Understands with difficulty  
(Versteht mit Mühe)
- d) Cannot follow conversation and lectures  
(Kann Unterhaltungen und Vorträgen nicht folgen)



**II. Speaking (Sprechen)**

- a) speaks fluently, correctly and is easily understood  
(spricht fließend, korrekt und gut verständlich)
- b) Is understood but is not completely correct and fluent  
(spricht verständlich, aber nicht ganz korrekt und fließend)
- c) Speaks haltingly and with many mistakes  
(Spricht sehr gebrochen und fehlerhaft)



**III. Writing (Schreiben)**

- a) Writes flowingly and correctly  
(Schreibt flüssig und korrekt)
- b) Writes slowly with occasional errors  
(Schreibt langsam mit einzelnen Fehlern)
- c) Writes with difficulty and makes many errors  
(Schreibt mit Mühe und fehlerhaft)
- d) Cannot write understandable English  
(Kann sich schriftlich nicht verständlich machen)



**IV. Reading (Lesen)**

- a) Reads quickly with understanding  
(liest flüssig und mit Verständnis)
- b) Reads slowly, understanding only the drift of the text  
(Liest langsam, versteht aber den Textzusammenhang)
- c) Has difficulty understanding and must look up many words  
(Hat Verständnisschwierigkeiten, muss viele Wörter nachschlagen)
- d) Cannot understand even easy texts  
(Kann auch einfache Texte nicht verstehen)



**Observations/Bemerkungen:**

**Examiner/Prüfer:**

**Position / Berufliche Stellung:**

**Place and date / Ort und Datum**

**Signature / Unterschrift**

*15/03/2016*

*Lecturer of English  
International school of Thai Nguyen university  
(IELTS 8.0)*

**This sheet must be completed and sent with „form O“**



## Test Report Form

ACADEMIC

**NOTE** Admission to undergraduate and post graduate courses should be based on the ACADEMIC Reading and Writing Modules.  
GENERAL TRAINING Reading and Writing Modules are not designed to test the full range of language skills required for academic purposes.  
It is recommended that the candidate's language ability as indicated in this Test Report Form be re-assessed after two years from the date of the test.

Centre Number

VN002

Date

23/JAN/2016

Candidate Number

### Candidate Details

Family Name

First Name

Candidate ID

Date of Birth

13/11/1994

Sex (M/F)

M

Scheme Code

Private Candidate

Country or Region  
of Origin

Country of  
Nationality

VIET NAM

First Language

VIETNAMESE

### Test Results

Listening

Reading

Writing

Speaking

Overall  
Band  
Score

CEFR  
Level

### Administrator Comments

Centre stamp

Validation stamp



Administrator's  
Signature

Date

03/02/2016

Test Report Form  
Number



CAMBRIDGE ENGLISH  
Language Assessment  
Part of the University of Cambridge





# THAI NGUYEN UNIVERSITY International School

## CERTIFICATE OF ENROLLMENT

The International School of Thai Nguyen University hereby certify that the student with the information stated below is currently enrolled in the undergraduate course:

Full name:	
Sex:	
Date of birth:	
Place of birth:	
Student ID:	
Date of enrollment:	September 2012
Registered academic program:	Bachelor of Arts in Environmental Management and Sustainability
Mode of study:	Fulltime
Academic year:	2015-2016
Academic semester:	Sixth Semester
Faculty/Department:	Faculty of Life Science
Expected date of graduation:	2017

This certification shall be used for whatever legal purpose it may serve and only be valid during the mentioned student studies at the International School of Thai Nguyen University.

March, 2016 at the International School of Thai Nguyen University,  
Thai Nguyen City, Socialist Republic of Vietnam.

Verified by:

Certified by:



## Immatrikulationsbescheinigung Certificate of Enrolment

INTERNATIONAL SCHOOL - THAI NGUYEN UNIVERSITY  
(Bezeichnung der Universität/Hochschule // Name of the university/college)

Anschrift der Universität/Fachhochschule  
Full address of the university/college Tan Thinh Ward, Thai Nguyen City  
tel: 0303 549.188  
Homepage: en.istn.edu.vn

Nachname(n) der/des Studierenden  
Last name(s) of the student

Vorname(n) der/des Studierenden  
Given name(s) of the student

geboren am 13.11.1994 Staatsangehörigkeit Vietnamese  
Date of birth 13 11 1994 Citizenship  
Tag day Monat month Jahr year

Studiengang  
Programme of study

☒ Bachelorstudium ☐ Masterstudium ☐ Doktorand ☐ andere Hochschulbildung mit Mindestlaufzeit von 3 Jahren  
undergraduate graduate postgraduate other higher education with minimum duration of 3 years

Studienfach: Environmental Management and Sustainability angestrebter akad. Grad: Bachelor of Arts  
Subject of study expected academic degree

Die Studienordnung beinhaltet ein Pflichtpraktikum: ☐ Ja ☐ Nein  
An internship is a mandatory and integral part of the course of studies: ☒ Yes ☐ No

Vorgeschriebene Dauer des Pflichtpraktikums: .....Monate, davon bereits absolviert: .....Monate.  
Length of the mandatory internship: 03 months. Have parts of the internship already been done:  
☒ No ☐ Yes, .....months.

Eingeschriebene/r Student/in seit 05.09.2012 Regeldauer des Studiums .....Jahre  
Enrolled as a student since 05 09 2012 Duration of study 05 years  
Tag day Monat month Jahr year

Wenn alle formalen Voraussetzungen des Studiums erfüllt sind, wird das Studium am 30.05.2017 beendet.  
The programme of study will be finished by

Datum:  
Date 17.03.2016  
Tag day Monat month Jahr year



Stempel der Universität/Fachhochschule und Unterschrift einer autorisierten Person  
Stamp of the university/college and signature of an authorized person  
Ph.D. Phan



## LETTER OF RECOMMENDATION

To whom may this concern,

I am writing this letter with great pleasure to recommend Mr. Vu Anh Tuan to the internship offered by IAESTE Germany

The applicant has been doing his undergraduate course majoring in Environmental Management and Sustainable at the International School of Thai Nguyen University. I am the person who has had a lot of contact with him for the past 4 years and find him an excellent individual.

As his tutor, I have been really impressed with Tuan's performance and his passion to learn. He not only completes all the assignments and research projects but also proposes new ideas and new plans for development. He has taken an active role in many research papers at undergraduate level at the institution.

From his first year of college, he has developed strong passion and potential in doing research. He was one of the strongest students who always excelled in almost every of the subjects I taught. He and his group of reseachers conducted a study on waste treatment and waste classification was one of the works that I appreciate the most because it has a significant impact on environment protection issues. Although the research still contained a lot of errors and it was only carried out on a small scale, the idea and the findings prove beneficial for further studies on larger scale.

Having worked with the applicant long enough, I also realize that he has a strong personality who loves outdoor activities. He has not missed any of the extracurricular activities organized by the class or the school. In fact, he has led a lot of the volunteering programs of the school. He is one of the co-founders of the "Green Summer" campaign which aims to promote environment protection and helping poor children in remote areas of Thai Nguyen province. The group has done some really good deeds for the local area. Thus, I have always been in support of the group's activities for that reason.

An acceptance to your company would be a great step-up for the applicant to help him develop to the most of his ability as he has formed a very firm foundation with all the knowledge and skills. I strongly believe that this golden opportunity will change himself into a more active and potential individual for all the things he has done in the past few years.

I am proud to be able to write this letter of recommendation for Mr. Vu Anh Tuan for the internship you offer. If you have any question regarding why the applicant is an outstanding candidate for your program, feel free to contact me via email:

Sincerely,

International School, Thai Nguyen University

Hộ chiếu này là tài sản của Nhà nước Cộng hòa xã hội chủ nghĩa Việt Nam và chỉ cấp cho công dân Việt Nam.

*This passport remains the property of the Socialist Republic of Vietnam and is issued to a Vietnamese citizen only.*

Hộ chiếu này có giá trị đi đến tất cả các nước, trừ khi có quy định khác.

*This passport is valid for all countries unless otherwise endorsed.*

Chính phủ nước Cộng hòa xã hội chủ nghĩa Việt Nam yêu cầu các nhà chức trách có thẩm quyền liên quan cho phép người mang hộ chiếu này được đi lại dễ dàng và được tạo mọi sự giúp đỡ cần thiết.

*The Government of the Socialist Republic of Vietnam requests all competent authorities concerned to allow the bearer of this passport to pass freely and to afford him/her such assistance and protection as may be necessary.*

CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT NAM  
SOCIALIST REPUBLIC OF VIETNAM



HỘ CHIẾU  
PASSPORT

Số

N<sup>o</sup> .....



*Deputy Chief of Division*



**Yũ Văn Hưng**

Chữ ký người mang hộ chiếu  
*Signature of bearer*

CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT NAM - SOCIALIST REPUBLIC OF VIETNAM

HỘ CHIẾU / PASSPORT

Loài / Type

Mā sō / Code

Số hộ chiếu / Passport No

Họ và tên / Full name

VINN

Quốc tịch / *Nationality*

Ngày sinh / Date of birth

13/11/1994

NAM / M

Ngày cấp / Date of issue

08/11/2012

Nơi cấp / Place of issue

Cục Quản lý xuất nhập cảnh

<<<<<20



Republic of the Philippines

**Southern Luzon State University**

Lucban, Quezon

*Awards this*

# *Certificate of Completion*

to



*for having satisfactorily completed all the requirements for the*

## **Intensive English Program for non-native speakers**

*conducted at Southern Luzon State University, Lucban, Quezon, Philippines  
from 14<sup>th</sup> day of April to 30<sup>th</sup> day of July 2014.*

*Given this 30<sup>th</sup> day of July 2014 at Southern Luzon State University, Lucban, Quezon, Philippines.*

**MARISSA C. ESPERAL, Ph.D.**  
Dean, College of Arts and Sciences

*M. Gascon*  
**CECILIA N. GASCON, Ph.D.**  
University President

